Time Line for Briefing Document System

June 27:   Provide point of contact for each state for the database.

June 28:   Provide state evaluation of current prototype for the database.

July 1:   First Meeting of Steering Committee: Discuss State comments.

July 7:   Second meeting of Steering Committee: Discuss outstanding issues, time line, and review IM.

July 15:   Draft of IM ready.

July 19:   IM released.

July 22 :   AD for Communications presents System to the Director's Monday meeting.

July 23:   Training Sessions Begin.

August 15:   All states and Washington Office to have at least one briefing paper posted.

September1:   All states and Washington Office to have all current briefing papers posted.

September 15:   Any current and new briefing papers to be posted.

October 1:   Steering Committee meets to evaluate progress to date.